

## **LICENSED PRACTICAL / VOCATIONAL NURSE**

The Licensed Practical/Vocational Nurse (LVN/LPN) provides nursing care and teaching to clients and families. He/She also functions as an Assistant to the physician and Registered Professional Nurse and is supervised by the RN.

### **Qualifications and Educational Requirements**

- Graduate of an approved program of practical/vocational Nursing
- Licensed as a licensed graduate Practical Nurse in the state where practicing
- Current Signed CPR Certification

### **Required Work Experience**

- At least one year of clinical experience which includes pediatric experience within the past three years as a nurse.

### **Job Duties and Responsibilities**

- Participates in the planning and coordination of total client care in conjunction with the RN, agency policies and the physician's Plan of Care
- Follows the nursing care plan for each assigned client
- Observes the client; evaluates the care of the client; applies his/her knowledge of nursing skills to the clients to whom he/she is assigned
- Accurately reports and records the client's condition and care, including signs and symptoms which may be indicative of change
- Prepares clinical/progress notes on the day of the visit and incorporates it in the clinical record weekly; prepares summaries in cooperation with the RN supervisor.
- Assists the client with the activities of daily living while teaching appropriate self-care techniques
- Provides and maintains a safe environment for the client
- Provides optimum physical and emotional environment
- Assists the physician and Registered Nurse in complex nursing situations and performing specialized procedures
- Prepares equipment and materials for treatments observing aseptic technique as required

- Participates in case conference, in-service, and other programs and meetings as needed
- Performs within limits of preparation and experience
- Confirm, on a weekly basis, the scheduling of visits with the nurse to coordinate necessary visits with other personnel
- Perform treatments as assigned per physician's plan of care. An LVN/LPN may perform only those treatments for which they are qualified by training and experience to perform. If an LVN/LPN provides IV therapy or other technical procedure not included in routine LVN/LPN training courses, they must first show documentation of competency/experience signed by an RN, physician, or specific training program director
- Other duties as assigned

### **Organizational Relationship**

- Reports to the Clinical Supervisor

### **Special Requirements**

- Must have a car with required insurance coverage and a state driver's license or reliable transportation

### **Job Knowledge**

- Able to communicate verbally and in writing to the extent required by the position
- Able to physically perform the duties required by the position
- Able to travel to prospective clients' residences